

NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided for by §22.1-254.1 of the Code of Virginia in lieu of having them attend school.

School Year: **2016 - 2017**

Name(s) of Child(ren)	Date of Birth (optional)	Grade Level	School Child Would Attend if in Public School

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below.

Check one below:

- I have a high school diploma or a higher credential.** (Attach copy of the documentation that shows this along with a description of the curriculum)
- I have the qualifications prescribed by the Board of Education for a teacher.** (Attach copy of a teaching license or a statement to this effect from the Virginia Department of Education along with a description of the curriculum)
- I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.** (Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school, the courses in which each child is enrolled, and a description of a program of study or curriculum you will use for the home instruction. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, you must submit a copy of that program of study or curriculum to the school division.)
- I have attached to this Notice of Intent a statement which describes why I am able to provide an adequate education for my child(ren).** (Attach your statement along with a description of the curriculum)

As prescribed in §22.1-254.1 of the Code of Virginia, I have included or will provide the school division with a description of the curriculum and evidence of having met one of the above criteria along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice of Intent as soon as practicable and comply with the other requirements within 30 days of the Notice of Intent to the school division.

I understand that by August 1 following this school year, I must provide evidence of educational achievement as prescribed in §22.1-254.1 of the Code of Virginia, which defines the requirements for home instruction. Any nationally-normed standardized achievement test may be used as evidence of progress (i.e. Stanford 10, ITBS, CAT).

Pursuant to §22.1-254.B.1 of the Code of Virginia, I am requesting that my child(ren) be excused from attendance at school by reason of bona fide religious training or belief. (Attach a statement from your clergy affirming your religious training or beliefs)

I hereby certify that I am the parent or guardian of the child(ren) listed above.

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

Address _____

Home Phone Number _____ Work Phone Number _____

Mail Completed Form To:
 Ms. Tracy Piestrak
 Alternative Education Center
 600 Edmund St.
 Bedford, VA 24523
 Phone# 540-586-1270

 FAX# 540-586-7791

UPON COMPLETION OF HOME SCHOOL CURRICULUM, PLEASE NOTIFY OUR OFFICE OF GRADUATION DATE

REVISED JUNE 2016