

**BEDFORD COUNTY PUBLIC SCHOOLS
SUBSTITUTE TIMESHEET**

*** Substitutes must sign the teacher/aid
absence certificate for each day that
work is performed in order to be paid.

NAME

ID#

DAYS WORKED

16TH -

15TH

*** Substitutes are paid from the 16th of the previous month through the 15th of the current month

SCHOOL #	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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HOURS

**SECRETARY
INITIALS**

SCHOOL #

HOURS

**SECRETARY
INITIALS**

EMPLOYEE'S SIGNATURE

Bedford Elementary	201	Boonsboro	205	Jefferson Forest	314	Staunton River High	316
Bedford Middle	325	Forest Elementary	206	Liberty	315	Stewartsville	211
Bedford Primary	202	Forest Middle	324	Moneta	208	Thaxton	212
BSTC	313	Goodview	215	Monthvale	209	New London	213
Big Island	203	Huddleston	207	Otter River	210	Thomas Jefferson	214
Body Camp	204			Staunton River Middle	326	Bridge School	921